

IPSWICH PUBLIC SAFETY FACILITY SELECTION COMMITTEE

DECEMBER 20, 2018

TOWN HALL MEETING ROOM B2

OPEN SESSION

CALL TO ORDER

Chair R. Weatherall called the meeting to order at 7:09 p.m. with the following members present: Fire Chief A. Theriault, K. Carlson, H. Schwartz, L. Alexson, R. McShera, Police Chief P. Nikas, R. Donahue, C. Surpitski, P. Dziadose, and J. Emerson. T. Howe joined the meeting at 7:16 p.m. P. Polonsky was absent.

CITIZEN QUESTIONS

None.

DISCUSSION/ PRELIMINARY VOTE ON FOUR PROPOSALS FOR FEASIBILITY STUDY OF FIRE/POLICE FACILITIES

On the subject of procedure for the evening with the goal of presenting the order of preferences to the Town Manager, Rob believed that, if the Selection Committee wished to ask bidders, it would be proper to review and discuss with them. Comments were made by Bob and Charlie that the Committee might want to ask them back for a talk.

In alphabetical order, the group reviewed their opinions of the candidates. First, was Dore & Whittier Architects, Inc. (of Newburyport). HKT Architects Inc. (of Charlestown) was evaluated next, followed by Kaestle-Boos (of Foxboro), the largest of the companies responding for the feasibility study. TGAS (of Cambridge) used creative thinking on a project with a particular town's buildings by working in stages with Fire and Police buildings in renovation. Rob mentioned total costs of projects by the four firms, noting the escalation of prices over a 5-year period; i.e., a \$7-million project to a \$15-million project.

In an attempt to arrive at consensus, a vote was taken on the two top proposals as follows: HKT – six votes as #1 firm; Kaestle-Boos -- six votes as #1 firm.

As a result, it was decided that a representative of the two top candidates be requested to appear before the Committee on January 3, 2019, each to have a one-hour interview with the Selection Committee (7:15 p.m. and 8:15 p.m.) In addition, the Police and Fire Chiefs will personally speak with town representatives where each of HKT and K-B have completed projects asking specific questions and will report back to the SC. Rob made suggestions for these interviews: questioning the reality of the company team and whether Ipswich would actually get the head of the company; whether they delivered on time; when faced with a challenge, did they come up with a creative alternative; how they handled marketing to the community; how their programs were received; did they get the deliverables that they thought they would?

With the need to wait two weeks because of the holidays, the decision was to meet again on January 3, 2019, deciding then on whether SC would request an extension for a decision beyond the original 30-day limit. Frank Antonucci, Purchasing Agent, will request that a contact person for the two selected companies attend the January 3 meeting of the SC.

APPROVAL OF MINUTES

Harvey moved, seconded by Linda, to approve Minutes of December 11, 2018.
UNANIMOUS.

ADJOURNMENT

With the next meeting set at January 3, Rob moved, seconded by Harvey, to adjourn the meeting at 8:35 p.m. UNANIMOUS.