

IPSWICH PUBLIC SAFETY FACILITY COMMITTEE

August 14, 2018

TOWN HALL MEETING ROOM B2

OPEN SESSION

CALL TO ORDER

Chairman R. Weatherall called the meeting to order at 7:05 p.m. with the following members present: Dep. Chief A. Theriault, K. Carlson, L. Alexson, T. Howe, Chief P. Nikas, C. Surpitski, P. Dziadose, J. Emerson. Absent were R. McShera, R. Donahue, P. Polonsky, and H. Schwartz.

CITIZEN QUERIES

None

DISCUSSION RE SUBMISSION OF NEWSPAPER ARTICLE

Jean put forth an idea to write an article (Letter to the Editor) for the IPSWICH CHRONICLE re the recent addition to the Fire Department lot of a tent to house the Fire Department's rescue boat because new fire trucks, just delivered, are longer and the firehouse cannot accommodate the boat any more. The Police Department has an even larger tent behind its building to house rescue/other equipment.

Committee members approved the idea as a means of informing the citizens, once again, of the inadequacies of the current public safety facilities in the Town. The fact remains that the Town needs to spend enormous amounts of funding on maintaining/preserving equipment in facilities which cannot even house today's modern equipment. Delayed responses in pulling equipment out of cold and snowy storage could prove serious. In discussion, several members felt that an Open House in the Fall would be appropriate for citizens to view the new fire apparatus and mentioned combining said Open House with another scheduled event on the same day to bring out more of the citizens.

REVIEW OF REVISED RFQ

Chief Nikas distributed the second draft of the Request for Qualifications for Design Services for a Feasibility Study for Ipswich Fire and Police Stations. He led discussion and felt he would like a response from Ryan and Rob (two members of PSFC with experience in these matters) regarding the 45-day and 60-day time frames following opening of the Proposal and completing the initial Program Study when completion needs to come about as quickly as possible.

He suggested, and the group discussed, a change of the figure on page 2 of the draft stating "The fee shall not exceed \$140,000" to allow for a contingency. Tammy (Fin Com member) who had to leave for a meeting of the Fin Com at 7:45, commented that it would not be disingenuous of PSFC to vote for an amended figure.

Following more discussion, Jean moved, seconded by Bob, that the number be changed to \$125,000, assigning \$15,000 as a contingency figure within the Town vote of \$140,000 for the Feasibility Study. UNANIMOUS.

The plan is for the Committee designates to go before the Select Board and Fin Com in September following review of the RFQ by Town Counsel and the Town Manager. The group reviewed the time frame with the ultimate goal of a Spring Town Meeting in May of 2019 to ask for funding for a construction design. This would require a place holder on the Warrant in February, 2019.

REVIEW OF REVISED DESIGNER SELECTION POLICY AND PROCEDURES

Chief Nikas and the committee reviewed the minor adjustments to the document and Jean moved, seconded by Andy, to approve the final draft of the Designer Selection Policy and Procedures. UNANIMOUS.

DESIGNER SELECTION GUIDELINES FOR SELECTING A DESIGNER

Expressing amazement that the Town does not seem to already have these guidelines in place, Chief Nikas distributed and the group reviewed the one-page document of the Selection Committee (SC), its responsibilities, ranking of applicants' interviews, contract, and notification of finalists. There will be further discussion at the next meeting.

APPROVAL OF MINUTES

L. Alexson moved, seconded by R. Weatherall, to approve Minutes of July 24, 2018.
Vote IN FAVOR: Weatherall, Alexson, Carlson, Emerson.

NEXT MEETING/ADJOURNMENT

Chief Nikas will meet with Town Counsel Hall immediately, and subsequently with Town Manager Marino, to review the approved documents. Then the Select Board will meet and review, and the project will be launched.

The next meeting for PSFC was set for Tuesday, September 18, at 7 p.m.

Bob moved, seconded by Jean, to adjourn at 8:50 p.m. UNANIMOUS.