

IPSWICH PUBLIC SAFETY FACILITY SELECTION COMMITTEE

JANUARY 3, 2019

TOWN HALL MEETING ROOM C

OPEN SESSION

CALL TO ORDER

Chair R. Weatherall called the meeting to order at 7:12 p.m. with the following members present: K. Carlson, T. Howe, R. McShera, L. Alexson, H. Schwartz, C. Surpitski, Chief P. Nikas, and J. Emerson. P. Dziadose joined the meeting at 7:35 p.m. Absent were P. Polonsky, R. Donahue, and Chief A. Theriault.

CITIZEN QUESTIONS

None.

DISCUSSION/EXPLANATION OF DELAYS IN CANDIDATE INTERVIEWS

Bob W. informed the full committee of confusion, partially because of the holidays, that representatives of each of the firms selected by the PSFC are not in attendance.

Chief Nikas had been reminded from the documents regarding protocol for opening bids that there had to be THREE firms interviewed when, in fact, the PSFC had chosen only two. The Town Manager will negotiate price with only the top chosen firm by PSFC once interviews have been completed. Having voted for two firms at the last meeting (HTK Architects, Inc. of Cambridge and Kaesler-Boos of Foxborough), C. Surpitski moved, seconded by Chief Nikas, to reaffirm that a third firm, TGAS of Cambridge, has been selected. UNANIMOUS.

QUESTIONS TO ASK THE CANDIDATE FIRMS

After discussion, the Committee selected January 9, 2019, for interviews to comply with the 30-day requirement ending January 11, 2019. Following that, the Town Manager has the right to extend the 30-day period for his study and negotiation of price.

Charlie felt we need advice from Town Counsel, and Chief Nikas took down three areas under question including whether the interviews are to be conducted in Open Session. The Selection Committee must rank the candidates on their qualifications. On the evening of January 9, the meeting will begin at 6:30, and each firm will have a total of 45 minutes to speak with the Committee, ending at 9:30 when the Committee will rank candidates and adjourn by 10 p.m. There will be no presentation material allowed.

The group reviewed the list of Committee questions submitted by members. Six questions were formulated which will be presented by six members of the Committee to each individual firm. A six-minute answer limit for each question will then take place. Questions include community engagement, challenges of similar projects to Ipswich's, neighborhood support of a specific site, role in selling proposed design to the community, addressing opposition to energy conservation from townspeople, and challenges for Ipswich in building this project.

APPROVAL OF MINUTES

Tammy H. moved to approve Minutes of 12/20/18 as amended, seconded by Bob W.
UNANIMOUS.

ADJOURNMENT

Jean E. moved, seconded by Tammy H., to adjourn at 9:05 p.m. UNANIMOUS.