

**PUBLIC SAFETY FACILITY COMMITTEE MEETING**

JUNE 19, 2018

TOWN HALL ROOM B2

**CALL TO ORDER**

Chair R. Weatherall called the meeting to order at 7:04 p.m. with the following members present: L. Alexson, R. McShera, P. Polonsky, Chief P. Nikas, R. Donahue, and J. Emerson. Absent: Dep. Chief Theriault, P. Dziadose, T. Howe, H. Schwartz, and C. Surpitski.

Kendall Buhl has resigned as representative of the Fire Dept. Union due to time constraints. C. Surpitski joined the meeting at 8 p.m.

**CITIZENS' QUERIES**

None.

**DISCUSSION/SCHEDULING FOR UPCOMING FEASIBILITY STUDY WORK**

Bob introduced Bruce Dillon of Dore & Whittier Architects, Inc. who had made a presentation to PSFC in May of 2017. Also attending was Edward Rauscher, Selectman.

Ryan had put together an outline in long-range planning mode beginning with tonight's meeting with the ultimate goal of an RFQ (Request for Qualifications) for October 1, 2018, a feasibility study for January, 2019, and Town Meeting in May, 2019. By meeting twice a month, it was deemed to be "doable" in a six-month period.

In discussion, Chief Nikas spoke of an award to be made once the RFQ has been completed, questioning whether the Select Board or the Town Manager would be doing the signing of the award.

Mr. Dillon explained the process from the point of view of the hired firm as a six-month project once they are handed the work, with a number of options including assessing existing buildings so that townspeople are aware of their condition, a combined or separate location [site(s)], type of construction and cost involving both department chiefs, generating a number of options and deciding which one to take to Town Meeting: (a) asking for final design money, and (b) a second Town Meeting for construction money or (c) design and actual building at one Town Meeting.

Mr. Rauscher asked about a location and members responded that there is hesitancy to speak to certain sites at this time because the feasibility study will address it. "X" amount of space is needed for building(s) on "Y" acreage. Several layers are included with public safety: police, fire, communications, harbors, emergency management, etc. PSFC is pressing forward with or without the Winthrop site. The Town should be attuned to the possibility of acquiring an appropriate site should the opportunity arise.

The time-frame was worked out as follows:

October 1 to March 1 – working with the selected design firm. A placeholder for Town Meeting would then be needed. A sub-group (Building Committee) would work with the firm once the design has been made.

Charlie Surpitski joined the meeting and Ed Rauscher left shortly thereafter.

Bob W. mentioned the lack of representation by the Fire Department without a Chief and will contact Fire personnel.

#### NEXT MEETING DATE/OBJECTIVES

With everyone who was present on board, two July meetings were set for the 10<sup>th</sup> and the 24<sup>th</sup>. Consensus was reached that the group will use the Sharon and Ashby (Massachusetts towns who have contemplated/built public safety facilities) templates to aid in creating an Ipswich RFQ. Copies of these RFQs are being sent to PSFC members for study. Chief Nikas will meet with the new Town Manager in regard to moving ahead with the feasibility study. A future email account was discussed.

#### APPROVAL OF MINUTES

Bob Weatherall moved, seconded by Rob Donahue, to approve Minutes of May 22, 2018. UNANIMOUS.

#### ADJOURNMENT

Paul Polonsky moved, seconded by Bob Weatherall, to adjourn at 8:36 p.m.  
UNANIMOUS.